
COMMONWEALTH OF VIRGINIA



OFFICE OF THE GOVERNOR **Executive Order 105 (2005)**

CREATING THE ENTERPRISE APPLICATION PROGRAM

Importance of the Issue

Efficiency and effectiveness in government are critical priorities. Based upon formal due diligence activities regarding the current state of Administrative, Financial, Human Resource and Supply Chain Management processes and systems in the Executive Branch, a solid business case has been established that proves these processes and systems to be insufficiently integrated. Moreover, data are often duplicated and systems holding and processing data are redundant, technologically antiquated, inflexible and not easily or cost-effectively modified to meet the changing needs of the Commonwealth. There is agreement among the Chief of Staff, Secretary of Administration, Secretary of Finance and agency executives who participated in the due diligence process that these conditions significantly detract from the efficient and effective delivery of services to Virginia's citizens and businesses. The Enterprise Applications due diligence activities which brought forward these findings were funded through an appropriation by the 2005 General Assembly.

Given the importance of ensuring that the Commonwealth's core business processes and systems are efficient, productive, and cost-effective, and by virtue of the authority vested in me as Governor under Article V of the Constitution of Virginia and under the laws of the Commonwealth including, but not limited to, Chapter 1 of Title 2.2, and subject to my continuing and ultimate authority and

responsibility to act in such matters, I hereby create an Enterprise Applications Program for the purpose of redesigning and integrating Administrative, Financial, Human Resource and Supply Chain Management processes and implementing up-to-date systems and related technology infrastructure for state agencies in order to improve efficiency, increase productivity, and provide cost-effective delivery of services to Virginia citizens and businesses.

Specific Provisions

I hereby set forth the following provisions:

1. The Enterprise Application Program will pursue a phased approach for change based upon proper implementation that respects and is compliant with the Commonwealth's planning, approval and appropriation statutes, policies and procedures.
2. The scope of the Enterprise Applications Program is based upon the definitions for Administrative, Financial, Human Resource and Supply Chain processes provided in the Enterprise Business Architecture document dated April 2005. Subsequent revisions to these definitions in this document will be considered in-scope to the program.
3. The Governor's Chief of Staff is hereby authorized to sign and obligate the Commonwealth to the terms and conditions of the Enterprise Applications Master Services Agreement with CGI-AMS and any future Statements-of-Work made part of this agreement, and any contracts directly related to the Enterprise Applications Program.
4. The Enterprise Applications Program Office is hereby created and staffed as approved by the Governor's Chief of Staff. The purpose of the office is to re-design Administrative, Financial, Human Resource and Supply Chain Management processes and direct the implementation of up-to-date systems for the state government enterprise. The office is also responsible for promoting collaboration and cooperation among central and line agencies, implementing governance policies and procedures, and managing any and all contracts or agreements associated with this program. All of the office's activities and procurements are subject to appropriation.
5. The position of Enterprise Applications Program Director is hereby created. The director manages the Enterprise Applications Program Office and has full

management responsibility for all aspects of the Enterprise Applications Program. The director organizationally resides in the Office of the Governor and reports to the Governor's Chief of Staff.

6. The Enterprise Applications Executive Board is hereby created to provide strategic guidance and oversight consistent with the purpose and scope of the enterprise Applications Program. The board shall be composed of the Chief of Staff, the Secretary of Technology, Secretary of Administration, and Secretary of Finance. Other members may be appointed to the board at the Governor's discretion. The Chief of staff shall serve as chair of the board. The Enterprise Applications Program Director will act in a staff capacity to the board. The Chief Information Officer of the Commonwealth and other cabinet secretaries, state agency staff, or private sector professionals and consultants will serve in an advisory capacity to the board as required and designated by the Governor.

7. All agencies, boards and commissions in the Executive Branch, excluding institutions of higher education, are required to collaborate with and affirmatively and fully support the Enterprise Applications Program and reflect relevant projects, initiatives and similar activities in their strategic and operational plans.

Effective Date of the Order

This Executive Order shall be effective December 30, 2005, and shall remain in full force and effect until July 1, 2008, unless sooner amended or rescinded by further executive order or directive. The provisions related to the Enterprise Application Board shall be effective December 30, 2005 and shall remain in full force and effect until December 29, 2006.

Given under my hand and under the Seal of the Commonwealth of Virginia, this 30th day December, 2005.

Governor

Attest:

Secretary of the Commonwealth